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National Council of Educational Research & Training

Sri Aurobindo Marg, New Delhi 110 016
(Establishment Coordination Section)

No.F. 1-3/2012-EC/1490-1570
Dated: 8th August, 2012

Sub.: Recruitment Rules, House Allotment Rules and Transfer Policy (Hindi version) – reg.

Hon'ble Central Administrative Tribunal (CAT) Principal Bench in O.A. No.2513/2012, vide its order dated 1st August, 2012 (copy enclosed) directed the Council to notify the Hindi version of Recruitment Rules, House Allotment Rules and Transfer Policy.

The Council vide Notification dated 6th August, 2012 (copy enclosed) has notified the Hindi version of the Recruitment Rules, House Allotment Rules and Transfer Policy and has also uploaded it on the Council's website (www.ncert.nic.in).

All staff members are at liberty to make representation against the above three proposals upto 16th August, 2012.

This may be brought to the notice of all concerned.


(R.P. Rathi)
Deputy Secretary

To:

1. All Heads of the NIE-Departments/Cells/Sections, NCERT
2. All Principals of RIEs
3. CAO, NCERT
4. All Deputy Secretaries, NCERT
5. VSO, NCERT
6. US to Director, NCERT
7. PS to Joint Director, NCERT
8. PA to Secretary, NCERT
9. All Notice Boards
10. Guard File

1. Short title and commencement

- (a) These rules may be called NCERT Recruitment (Revised) Rules, 2012 for Non-academic (Ministerial and Ancillary) staff of NCERT.
- (b) They shall come in to force on the date of their notification.

2. Future maintenance of service

- (a) All persons appointed on direct recruitment basis in accordance with the Recruitment Rules notified earlier or under any other notification/administrative instructions existing prior to notification of the Rules or on permanent absorption basis in accordance with the Permanent Absorption Rules of the Council, shall continue in the substantive posts held by them.
- (b) All the appointments in the Council after the notification of these rules shall be made only in accordance with the provisions of these Rules. Appointments to existing posts not covered by these Rules shall continue to be in accordance with the recruitment rules notified/modified time to time by the Council. Though, the pay band and Grade pay of existing post shall be amended invariably.

3. Number of Posts, Classification and Scales of Pay

The number of posts, their classification and the scales of pay attached thereto shall be as specified in columns 2 to 4 of the schedule annexed. Non-Functional selection grade (NFSG) and the Modified Assured Career Promotion (MACP) shall be made applicable to the eligible posts in accordance with the orders issued in this regard by the Govt. of India, from time to time, and as adopted by the Council.

4. Method of Recruitment, Age-limit and other qualifications

- (a) The method of recruitment, age-limit, qualifications and other matters relating to the said posts shall be as specified in Columns 5 to 13 of the said schedule.
- (b) The upper age limit for council employee for applying against a Direct Post will be as per instructions issued by DOPT, GOI, from time to time.
- (c) The upper age-limit prescribed for direct recruitment shall be relaxable in the case of candidates belonging to the Schedule Castes & Schedule Tribes and other specified categories of person in accordance with the orders issued in this behalf from time to time by the Central Govt.
- (d) The crucial date for determining the age-limit shall be the closing date for receipt of applications
- (e) For promotion to the various posts under the Council, the composition of the Departmental Promotion Committees for different categories of posts will be as per regulations of the Council
- (f) If suitable candidate is not available through promotion/LDE, than the post will be filled up through deputation/Direct recruitment.
- (g) Those departmental employees not having educational qualification required for direct recruitment will have to undergo a skill test in promotion cases.

5. Probation

Every direct recruit shall initially be appointed on probation. The period of probation shall be two years from the date of appointment, which may be extended by another two years by the competent authority for reasons to be recorded in writing.

6. Residuary Matters

In regard to matters not specified/referred to in these Rules, the employees holding the posts specified in the Schedule shall be governed by the regulations and orders applicable to the employees of the Council in general.

7. Power to Relax

All administrative order/ instructions provided for any relaxation, exemption etc. of the provisions of Recruitment Rules issued prior to these Revised Rules shall stand superseded after notification of these Rules.

8. Savings

Nothing in these rules shall affect reservations, relaxations in age-limit and other concessions required to be provided by the Council for the Scheduled Casts, Scheduled Tribes, other Backward Classes and other special categories of persons in accordance with the orders issued by the Government of India from time to time in this regard.

Recruitment Rules for Non-Academic Staff

1. Ministerial Staff
2. DEK (Division of Educational Kits)
3. Publication Division
4. ESD (Educational Survey Division)
5. Store Cadre
6. Library and Document Division (LDD)
7. Driver
8. Department of Education in Science and Mathematics (DESM)

Complete Revised Recruitment Rules